

**MINUTES OF MEETING
HAMILTON BLUFF
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hamilton Bluff Community Development District was held on Wednesday, **May 22, 2024**, at 9:47 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum were:

Jessica Kowalski	Assistant Secretary
Bobbie Henley	Assistant Secretary
Eric Lavoie	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk <i>via Zoom</i>	District Counsel, Kilinski Van Wyk
Rey Malave <i>via Zoom</i>	District Engineer, Dewberry
Chace Arrington <i>via Zoom</i>	District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the May 22, 2024 Hamilton Bluff Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called roll. Three Supervisors were in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public members present at the meeting.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the March 5, 2024
Continued Meeting and March 27, 2024
Board of Supervisors Meeting**

Ms. Burns presented the minutes from the March 5, 2024 continued meeting and March 27, 2024 Board of Supervisors meeting. She asked for any questions, comments, or corrections.

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There was a correction noted to change “Lauren Hammock” to “Meredith Hammock” under staff attending the meeting.

On MOTION by Ms. Kowalski, seconded by Ms. Henley, with all in favor, the Minutes of the March 5, 2024 Continued Meeting and March 27, 2024 Board of Supervisors Meeting, were approved as amended.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2024-05 Approving the Proposed Fiscal Year 2024/2025 Budget (Suggested Date: July 24, 2024) and Setting the Public Hearing on the Adoption of the Fiscal Year 2024/2025 Budget

Ms. Burns presented Resolution 2024-05 to the Board of Supervisors. She noted the suggested date is July 24, 2024. She also noted the budget is attached to the resolution for review.

On MOTION by Ms. Henley, seconded by Mr. Lavoie, with all in favor, Resolution 2024-05 Approving the Proposed Fiscal Year 2024/2025 Budget and Setting the Public Hearing on the Adoption of the Fiscal Year 2024/2025 Budget for July 24, 2024, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-06 Designating a Date, Time, and Location for a Landowners’ Meeting and Election (November 5, 2024)

Ms. Burns presented Resolution 2024-06 to the Board of Supervisors. She stated by statute they need to hold this the first Tuesday in November, which is November 5, 2024 at 9:45 a.m.

On MOTION by Mr. Lavoie, seconded by Ms. Kowalski with all in favor, Resolution 2024-06 Designating a Date, Time, and Location for a Landowners’ Meeting and Election (November 5, 2024 at 9:45 a.m.), was approved.

SIXTH ORDER OF BUSINESS

Ratification of Conveyance Documents

Ms. Burns stated these documents have already been executed and just needs to be ratified.

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On MOTION by Ms. Kowalski, seconded by Ms. Henley, with all in favor, the Conveyance Documents, were ratified.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing to report to the Board.

B. Engineer

Mr. Malave had nothing to report to the Board.

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register from April 16 to May 15 to the Board, which totaled \$25,134.66.

On MOTION by Ms. Kowalski, seconded by Mr. Lavoie, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns presented the unaudited financial reports. There is no action required from the Board.

iii. Presentation of Number of Registered Voters – 0

Ms. Burns stated as of April 15, 2024, there are no registered voters within the community.

EIGHTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

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The meeting was adjourned.

On MOTION by Ms. Henley, seconded by Ms. Kowalski, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Signed by:

Rennie Heath

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Chairman/Vice Chairman