

**MINUTES OF MEETING
HAMILTON BLUFF
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hamilton Bluff Community Development District was held on Wednesday, **December 21, 2022** at 9:49 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum were:

Rennie Heath	Chairman
Lauren Schwenk <i>by Zoom</i>	Vice Chairperson
Bobbie Henley	Assistant Secretary
Jessica Kowalski	Assistant Secretary
Eric Lavoie	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Lauren Gentry	District Counsel, KVW Law
Lisa Kelley <i>via Zoom</i>	District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the December 21, 2022 Hamilton Bluff Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called roll. Four Supervisors were in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public members present at the meeting.

THIRD ORDER OF BUSINESS

Approval of Minutes of the October 26, 2022 Board of Supervisors Meeting and Audit Committee Meeting

Ms. Burns presented the minutes from the October 26, 2022 Board of Supervisors and Audit Committee meetings and asked for any questions, comments, or corrections. The Board had no changes.

December 21, 2022

Hamilton Bluff CDD

On MOTION by Ms. Kowalski, seconded by Ms. Henley, with all in favor, the Minutes of the October 26, 2022 Board of Supervisors and Audit Committee Meetings, were approved.

FOURTH ORDER OF BUSINESS

Acceptance of the Rankings of the Audit Committee and Authorizing Staff to Send Notice of Intent to Award

Ms. Burns noted that the Audit Committee meeting was held prior to the start of the Board of Supervisors meeting, and the rankings were #1 for DiBartolomeo, McBee, Hartley, & Barnes, #2 for Grau & Associates, and #3 for Carr, Riggs, & Ingram. She asked for a motion to accept the rankings, and authorization for staff to send a Notice of Intent to award DiBartolomeo, and authorization for the Chairman to sign the form of agreement.

On MOTION by Mr. Heath, seconded by Mr. Lavoie, with all in favor, Accepting the Rankings of the Audit Committee and Authorizing Staff to Send Notice of Intent to Award, and Authorizing the Chairman to sign the form of agreement, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Contract Agreement with Polk County Property Appraiser

Ms. Burns asked for a motion to renew the contract agreement with the Polk County property appraiser.

On MOTION by Mr. Heath, seconded by Mr. Lavoie, with all in favor, the Contract Agreement with Polk County Property Appraiser, was approved.

SIXTH ORDER OF BUSINESS

Consideration of 2023 Data Sharing and Usage Agreement with Polk County Property Appraiser

Ms. Burns asked for a motion to approve the 2023 Data Sharing and Usage Agreement with the Polk County property appraiser.

December 21, 2022

Hamilton Bluff CDD

On MOTION by Mr. Heath, seconded by Mr. Lavoie, with all in favor, the 2023 Data Sharing and Usage Agreement with Polk County Property Appraiser, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Gentry had nothing further to report.

B. Engineer

Ms. Kelley had nothing further to report.

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register totaling \$3,323.77. There being no questions from the Board, she asked for a motion of approval.

On MOTION by Ms. Kowalski, seconded by Ms. Henley, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns presented the unaudited financial reports. This was for informational purposes only and there was no action required from the Board.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned.

On MOTION by Mr. Heath, seconded by Mr. Lavoie, with all in favor, the meeting was adjourned.

December 21, 2022

Hamilton Bluff CDD

Jill Burns

Secretary/Assistant Secretary

Rennie Heath

Chairman/Vice Chairman