

**MINUTES OF MEETING
HAMILTON BLUFF
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Hamilton Bluff Community Development District was held on Wednesday, **December 21, 2022** at 9:46 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present for the Audit Committee were:

Rennie Heath
Lauren Schwenk *by Zoom*
Bobbie Henley
Jessica Kowalski
Eric Lavoie

Also, present were:

Jill Burns	District Manager, GMS
Lauren Gentry	District Counsel, KVW Law
Lisa Kelley <i>via Zoom</i>	District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the December 21, 2022 Hamilton Bluff Community Development District's Audit Committee Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

Review of Proposals and Tally of Audit Committee Member Rankings

- A. Carr, Riggs, & Ingram (CRI)**
- B. DiBartolomeo, McBee, Hartley & Barnes**
- C. Grau & Associates**

Mr. Heath presented the proposals, noting that there were three that had been received. He noted that the 5 sections of selection criteria included the following: the ability of personnel, experience, scope of work, ability to provide services, all of which had 20 points each. He added

October 26, 2022

Hamilton Bluff CDD

that all three firms scored full points in every category, except in price. Carr, Riggs & Ingram scored a total of 98 points with a cost of \$5,000, DiBartolomeo scored 100 points with a cost of \$2,850, and Grau & Associates scored a total of 99 points with a cost of \$3,000.

Mr. Heath noted the rankings were DiBartolomeo #1, Grau & Associates #2, and Carr, Riggs, & Ingram #3. He recommended that they choose DiBartolomeo as the auditor.

On MOTION by Ms. Henley, seconded by Ms. Kowalski, with all in favor, the Tally of Audit Committee Member Rankings with DiBartolomeo, McBee, Hartley & Barnes Ranked #1, was approved.

FOURTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Ms. Henley, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Rennie Heath

Chairman/Vice Chairman