

**MINUTES OF MEETING
HAMILTON BLUFF
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Hamilton Bluff Community Development District was held on Wednesday, **October 26, 2022** at 9:49 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum were:

Lauren Schwenk	Vice Chairperson
Bobbie Henley	Assistant Secretary
Jessica Kowalski	Assistant Secretary
Eric Lavoie	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	District Counsel, KE Law
Rey Malave	District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the October 26, 2022 Hamilton Bluff Community Development District's Audit Committee Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

Audit Services

- A. Approval of Request for Proposals and Selection Criteria**
- B. Approval of Notice of Request for Proposals for Audit Services**
- C. Public Announcement of Opportunity to Provide Audit Services**

Ms. Burns noted that the proposals and selection criteria for an audit RFP was due on November 15, 2022.

October 26, 2022

Hamilton Bluff CDD

On MOTION by Ms. Kowalski, seconded by Ms. Henley, with all in favor, Authorizing to Issue the RFP and Approving the Selection Criteria, was approved.

FOURTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Ms. Henley, seconded by Ms. Kowalski, with all in favor, the meeting was adjourned.

Ms. Burns asked for reconsideration of the adjournment to discuss the RFP for construction for Phase I and to authorize the Chair to work with staff to issue the RFP and to work with the District on the due date. Mr. Van Wyk added that it was the standard evaluation criteria that they would use for the RFP.

On MOTION by Ms. Schwenk, seconded by Mr. Lavoie, with all in favor, the meeting was readjourned.

On MOTION by Ms. Schwenk, seconded by Mr. Lavoie, with all in favor, Authorizing the Chair to Finalize RFP for Phase I and Issue Early to Middle of December, was approved.

On MOTION by Mr. Lavoie, seconded by Ms. Kowalski, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Rennie Heath

Chairman/Vice Chairman