

**MINUTES OF MEETING
HAMILTON BLUFF
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hamilton Bluff Community Development District was held on **Wednesday, July 27, 2022** at 10:00 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum were:

Lauren Schwenk	Vice Chairperson
Bobbie Henley	Assistant Secretary
Jessica Kowalski	Assistant Secretary

Also, present were:

Jeremy LeBrun	District Manager, GMS
Roy Van Wyk <i>by Zoom</i>	District Counsel, KE Law
Molly Banfield <i>by Zoom</i>	District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the July 27, 2022 Hamilton Bluff Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. LeBrun called the meeting to order and called role. Three supervisors were in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public members present at the meeting.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Accepting of Resignation from Justin Frye

Mr. LeBrun stated that Supervisor Frye had submitted his resignation from the Board and he asked for a motion to accept his resignation.

On MOTION by Ms. Schwenk, seconded by Ms. Henley, with all in favor, Accepting the Resignation of Justin Frye, was approved.
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B. Appointment to Fill the Vacant Board Seat

Mr. LeBrun noted that they could appoint someone to fill the vacant Board seat. Ms. Kowalski nominated Eric Lavoie.

On MOTION by Ms. Kowalski, seconded by Ms. Schwenk, with all in favor, Appointing Eric Lavoie to Fill the Vacant Board Seat, was approved.

C. Administration of Oath to Newly Appointed Supervisor

Mr. LeBrun stated that this action item will be completed at the next meeting once there is a notary in attendance.

D. Consideration of Resolution 2022-41 Appointing Assistant Secretary

Mr. LeBrun stated that this action item will be completed at the next meeting once Eric Lavoie was sworn in.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the May 25, 2022 Board of Supervisors Meeting

Mr. LeBrun presented the minutes from the May 25, 2022 Board of Supervisors meetings and asked for any questions, comments, or corrections. The Board had no changes.

On MOTION by Ms. Schwenk, seconded by Ms. Henley, with all in favor, the Minutes of the May 25, 2022 Board of Supervisors Meetings, were approved.

FIFTH ORDER OF BUSINESS

Public Hearing

A. Public Hearing on the Adoption of the Fiscal Year 2022/2023 Budget (Continued from May 25, 2022 Board of Supervisors Meeting)

Mr. LeBrun noted that the public hearing was a continuation from the May 25, 2022 Board of Supervisors meeting about the 2022/20233 adopted budget and because there were no members of the public present in person or on Zoom, he asked for a motion to close the public hearing.

On MOTION by Ms. Schwenk, seconded by Ms. Henley, with all in favor, Closing the Public Hearing, was approved.

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i. Consideration of Resolution 2022-42 Adopting the District’s Fiscal Year 2022/2023 Budget and Appropriating Funds

Mr. LeBrun noted that the 2022/20223 budget was provided in the agenda package and asked for any questions and comments from the Board. Ms. Schwenk asked about a developer contribution and Mr. LeBrun stated that the expenses will only be funded as they are needed. There being no other questions, he asked for a motion of approval.

On MOTION by Ms. Schwenk, seconded by Ms. Henley, with all in favor, Resolution 2022-42 Adopting the District’s Fiscal Year 2022/2023 Budget and Appropriating Funds, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing to report.

B. Engineer

Ms. Banfield had nothing further to report.

C. District Manager’s Report

i. Check Register

Mr. LeBrun presented the check register from June 1st through July 19th totaling \$40,118.53. There being no questions from the Board, he asked for a motion of approval.

On MOTION by Ms. Henley, seconded by Ms. Schwenk, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Mr. LeBrun presented the unaudited financial reports through June 30th. This is for informational purposes only and there was no action required from the Board.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

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NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Henley, seconded by Ms. Schwenk, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Rennie Heath

Chairman/Vice Chairman